

科學為民服務巡禮 2020 – 「沙田污水處理廠導賞團」申請表格

**Science in the Public Service 2020 – “Sha Tin Sewage Treatment Works Guided Tour”
Application Form**

活動日期及時間 Event Date and Time	31.10.2020 (星期六 Saturday) 上午 9 時 30 分至下午 12 時 30 分 9:30am - 12:30pm
地點 Venue	沙田污水處理廠 Sha Tin Sewage Treatment Works
對象 Suitable for	9 歲或以上公眾人士 (每名 9-11 歲參加者必須由最少一名 18 歲或以上成人陪同) Public, aged 9 or above (Every participant aged 9-11 must be accompanied by at least one adult aged 18 or above)
集合地點 Assembly Place	香港科學館 Hong Kong Science Museum
費用 Fee	全免 Free of charge
截止申請日期 Application Deadline	15.10.2020 (星期四 Thursday)

申請者資料 Particulars of Applicant				
申請人姓名 Name of Applicant		性別 Sex		
年齡 (如成人，只須註明成人即可) Age (For adult, please state adult)				
通訊地址 Mailing Address				
聯絡電話 Tel. No.	日間 Day Time	手提 Mobile		
電郵地址 Email Address				
參加人數 (包括申請人) No. of Participants (Including applicant)				
其他參加者資料 Particulars of Participants (Excluding Applicant)				
姓名 Name	電話 Tel. No.	電郵 Email	與申請人關係 Relationship with Applicant	年齡 (如成人，只須註 名成人即可) Age (For adult, please state adult)

#□ 本人希望於將來收取渠務署最新電子通訊及參觀資訊。

I wish to receive the latest electronic newsletter and visiting information from DSD in the future.

#□ 本人已細閱申請須知及個人資料收集聲明，並證明本表格所填報的資料確實無誤。

I have read and agree the Notes on Application and Personnel Data Collection Statement and I also declare that all information on this form is correct.

#請在所選擇項目的空格上加上“✓”號 #Please put a "✓" on the box provided as appropriate

申請須知

1. 請將填妥的申請表以電郵 (enquiry@dsd.gov.hk) 遞交本署。
2. 截止申請日期：2020年10月15日(星期四)。
3. 每次申請參加人數(包括申請人)最多4名。
4. 參加者必須年滿9歲或以上。(每名9-12歲參加者必須由最少一名18歲或以上成人陪同)
5. 本署將安排接送巴士往返香港科學館及沙田污水處理廠。
6. 每組參觀人數為25人。
7. 申請將根據先到先得的辦法作出安排。不論申請成功與否，所有申請者將獲個別通知。
8. 如在活動開始前3小時，天文台已懸掛3號或以上熱帶氣旋警告信號；或發出紅色或黑色暴雨警告，當日的活動便會取消，不作另行通知。
9. 進入渠務署設施前，所有參加人士必須量度體溫，發燒或有呼吸道感染病徵的人士要取消到訪，應戴上外科口罩，並盡快求醫。
10. 參加人士在進入渠務署設施前必須戴上口罩及使用酒精搓手液潔手，並保持警惕及良好的個人衛生。
11. 參加人士應穿著平底鞋。
12. 參觀人士必須聽從渠務署職員指示，於指定範圍內參觀。
13. 活動過程中將有機會被拍攝及拍照，以作本署活動記錄及日後活動推廣之用。
14. 如對以上活動有任何查詢，請致電 2594 7219 與本署聯絡。

Notes on Application

1. Please return the completed Application Form to DSD by email (enquiry@dsd.gov.hk).
2. Application Deadline: 15 October 2020 (Thursday).
3. The maximum no. of participants (including the applicant) for each application is 4.
4. Participants must be 9 years old or above. (Every participant aged 9-12 must be accompanied by at least one adult)
5. Transportation will be arranged by DSD between Hong Kong Science Museum and Sha Tin Sewage Treatment Works.
6. The no. participants for each group is 25.
7. Application will be arranged on a first-come-first-served basis. Despite the application is successful or not, all applicants will be notified individually.
8. If Tropical Cyclone Warning Signal No. 3 or above is hoisted, or Red / Black Rainstorm Warning is issued by the Hong Kong Observatory 3 hours before the event is scheduled, the event will be cancelled without further notification.
9. Before entering DSD facilities, all visitors should check their temperature. Those with fever or respiratory symptoms should cancel their visit, wear surgical mask and seek medical attention promptly.
10. Before entering DSD facilities, visitors should wear mask and clean the hands using hand sanitizer, keep vigilant and maintain good personal hygiene.
11. Visitors are advised to wear flat-bottom walking shoes.
12. Visitors must follow the instructions of DSD staff and stay within the designated area for visit.
13. During the event, video and photos may be taken for our record and promotion for future activities.
14. For enquiries, please contact our staff at 2594 7219.

個人資料收集聲明

1. 收集資料的目的

申請人所提供的個人資料，只供渠務署用於處理在有關人士向渠務署提出申請參觀污水處理和防洪設施，以及作發放渠務署資訊之用。

2. 資料轉交的類別

為了執行上述的目的，你在申請表內所提供的個人資料或許會轉交其他政府決策局和部門，以及其他機構。

3. 查閱個人資料

根據個人資料（私隱）條例第 18 及 22 條以及附表 1 第 6 項原則，申請人有權查閱及改正其個人資料。你的查閱權利包括在繳交有關費用後，索取你在申請表內所提供的個人資料的副本。

4. 查詢

有關查詢申請表內所收集的個人資料，包括查閱或改正，請聯絡本署社區關係主任（電話：2594 7219/ 地址：香港灣仔告士打道 5 號稅務大樓 43 樓渠務署公共關係組）。

Personal Data Collection Statement

1. Purpose of Collection

The personal data provided by means of this form will only be used for processing the application of visiting sewage treatment and flood prevention facilities, and distributing Drainage Services Department information.

2. Classes of Transferees

The personal data you provide by means of this form may be disclosed to other government bureaux and departments and other organisations for the purposes mentioned in paragraph 1 above.

3. Access to Personal Data

You have a right of access and correction with respect to personal data as provided for in sections 18 and 22 and Principle 6 of Schedule 1 of the Personal Data (Privacy) Ordinance. Your right of access includes the right to obtain a copy of your personal data provided in this form subject to payment of a fee.

4. Enquiries

For enquiries concerning the personal data collected by means of this form, including the making of access and corrections, please contact our Community Relations Officer (Tel: 2594 7219/ Address: Public Relations Unit, Drainage Services Department 43/F, Revenue Tower, 5 Gloucester Road, Wanchai, Hong Kong).